

Extent to which deliverable/outputs are made	Please mark with a start one box only
D1: Scientific Secretariat expert following each synoptic to mesoscale, S2S and seasonal forecast briefings (two (2) Synoptic to mesoscale forecasts briefings per week, three (3) S2S briefings per month with one (1) per dekad and one Long Range forecast briefing per month.	ACCOF-06 ACCOF-07 Dekadal briefing Synoptic briefing Technical coordination
D2: Forecasts verification and evaluation expert to verify model and consensus forecast against observations or analysis of observations and assess the forecast value through survey questionnaire, feedback collection and analysis leading to recommendations for improvements.	List of HIW Contingency table
D3: Reporting on briefings with summary of presentations and discussions as well as proposed actions to be implemented for the next briefings.	UIP workshop report UIP workshop mission report ACCOF-06 ACCOF-07 Technical coordination
D4: Support establishment and/or operation of continental agriculture, water, Health and DRR user interfaces for ACMAD ClimSA.	UIP workshop report Agriculture UIP DRR UIP Health UIP Water UIP
D5: Liaise with communication expert to facilitate exchanges, dialogue, user feedback collection and dissemination through established channels (social media, emails, fora, conferences etc.).	ClimSA communication strategy ClimSA monthly newsletter
D6: Supporting establishment and operation of frameworks for climate services and particularly interactions between User Interface, capacity building and Climate Services Information System.	UIP user survey UIP RCC survey WMO ClimSA survey1 WMO ClimSA survey2 UIP guidelines and UIP user survey results
D.7 Training of ACMAD staff on the above roles and tasks.	Newsletter template and July sample
Carry out other relevant duties as required.	UIP workshop facilitation UIP workshop logistical planning